

PASS

Personnel Automated Screening Software

PASS is a best-in-class solution designed by industry experts. Current customers have increased average productivity from 5 files/week/screener to as many as 12-files/week/full-time screener. Additional savings are possible using the PASS Direct Connect (PDC) module to collate data in the field.

Candidate Information

PASS stores all the key candidate information for screening. In the UK it is also integrated with the SIA Licensing process to assist in the new application procedure. All of the key information is held here, including a complete audit trail of notes and actions during the process.

Candidates Form

National Id No: YP302223C Applicant Start Date: 25/02/2004 Tracking Status: 80
 Full Name: Mr David Leon Lean Probation End Date: 16/06/2004 LPS Candidate ID: LPS1686

Details

Name: Mr David Leon Lean Applicant Started: 25 February 2004
 Address: Horston Probation Period: 16/06/2004
 Town: Cambridge Screening Completion Date: 3 March 2005
 Country: Cambridge Customer: Legion Security Plc: Cambridge
 Postcode: CB2 5QT Position Applied For: Financial Consultant
 Date of Birth: 25 March 1951 Screening Completion Status: In Progress Partial Complete
 Tel: 01223 872671 Ever Been Dismissed: Yes No
 Fax: 070428 5 Yr. Telex: Yes No
 Mobile: 07066 243675

Notes:
 23/1/01 - Rang Claire A. Casemay to chase employment refs.
 23/01/02 - Rang Claire at Casemay chasing employment refs.
 02/02 - Left message with Claire again chasing employment refs.
 25/2/02 - Faxed Reference to Barbara Cross to verify LPS Directorship.
 29/1/2004 Barry Critchell
 10 Year 857958 Screening Letter Sent :

Created: 5 Mar 2000 10:15 David Lean
 Modified: 10 Mar 2005 15:48

Features

Easy to use menu driven system

User Defined Workflow

Automatic Document Generation

Unique "Reference Chasing" Workflow

Complete Audit and Management Reporting system

E-Personal File Creation

Reference Information

All previous employment, educational and personal reference information is held and verified within PASS. The information supplied by the referee and the candidates are stored for comparison purposes. All references are linked to automated letters, emails and faxes to accelerate the screening process.

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Employment History

P1

Standard: No Response:

Contact Name: Mr A Hoare
 Address: 40 Townsend Drive, St Albans, Herts, AL3 5RJ
 Telephone: 01727 736888
 Mobile: _____
 Email: _____

Form Sent: Yes No
 Form Rec: Yes No
 Form Sent EVNo: EV492266
 Data Protection Act: Withhold Details? Yes No
 Verbally Screened? Yes No
 How long known? (Years): _____

P2

Standard: No Response:

Contact Name: Mr D Olley
 Address: 31 Culliford Road, Dorchester, Dorset, DT1 2AT
 Telephone: _____
 Mobile: _____
 Email: _____

Form Sent: Yes No
 Form Rec: Yes No
 Form Sent EVNo: EV43093
 Data Protection Act: Withhold Details? Yes No
 Verbally Screened? Yes No
 How long known? (Years): _____

Personal Refs:
 1 2
 3 4
 5 6
 7 8
 9 10
 11 12
 13 14
 15 16
 Overview
 Gap Management

Created: 5 Mar 2000 10:15 David Lean
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PASS is a module designed to automate the screening (or "vetting") of staff to meet the standards of BS7858 and other recognised screening processes. It is being used in large volume screening operations within the UK and is proven to reduce processing time by around 40%.

Reference "Chasing"

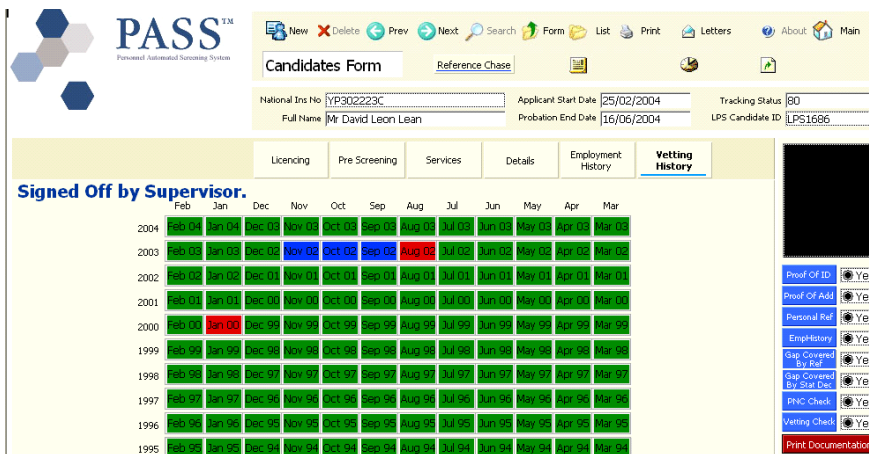
PASS includes a unique process approach to screening, which has been designed for high volume processing. The typical manual process manages screening on a file-by-file basis, which is a time intensive approach owing to the need to review extensive historical notes to identify the current state of a file. PASS uses a reference "chasing" process in which the system searches across all relevant files and provides a to-list of those references due for chasing, thereby automating the file-review process.



Select	Candidate Name	National Ins No	Telephone	Customer	Airport Screening	5 Yr?	Screener Name	Outstanding Refs
<input type="checkbox"/>	Mr David Leon Lean	YP302223C	01223 872671	Legion Security Plc	No	Yes	David Lean	0
<input type="checkbox"/>	Mr Andrew Hoare	YW861439C	01727 836575	City Steel Fabrications Limited		Y	David Lean	5
<input type="checkbox"/>	Mr James Davin	WE851354C	01438 360422	City Steel Fabrications Limited		Y	David Lean	0
<input type="checkbox"/>	Miss Nicola Beels	NS002028B	01727 763273			Yes	David Lean	0
<input type="checkbox"/>	Mr Guy Hedley Carter	JE188682C	01954 780146				David Lean	1
<input type="checkbox"/>							David Lean	0

Screening Status

At a glance the Screener can view the status and progress of the vetting history by a simple colour coding, the reference grid can be displayed as a monthly view (over 10 years) or weekly view (5 years). Moreover, the grid is linked seamlessly to reference information and auto updates itself



Candidates Form Reference Chase

National Ins No: YP302223C Applicant Start Date: 25/02/2004 Tracking Status: 80
 Full Name: Mr David Leon Lean Probation End Date: 16/06/2004 LPS Candidate ID: LPS1686

Signed Off by Supervisor

	Feb	Jan	Dec	Nov	Oct	Sep	Aug	Jul	Jun	May	Apr	Mar
2004	Feb 04	Jan 04	Dec 03	Nov 03	Oct 03	Sep 03	Aug 03	Jul 03	Jun 03	May 03	Apr 03	Mar 03
2003	Feb 03	Jan 03	Dec 02	Nov 02	Oct 02	Sep 02	Aug 02	Jul 02	Jun 02	May 02	Apr 02	Mar 02
2002	Feb 02	Jan 02	Dec 01	Nov 01	Oct 01	Sep 01	Aug 01	Jul 01	Jun 01	May 01	Apr 01	Mar 01
2001	Feb 01	Jan 01	Dec 00	Nov 00	Oct 00	Sep 00	Aug 00	Jul 00	Jun 00	May 00	Apr 00	Mar 00
2000	Feb 00	Jan 00	Dec 99	Nov 99	Oct 99	Sep 99	Aug 99	Jul 99	Jun 99	May 99	Apr 99	Mar 99
1999	Feb 99	Jan 99	Dec 98	Nov 98	Oct 98	Sep 98	Aug 98	Jul 98	Jun 98	May 98	Apr 98	Mar 98
1998	Feb 98	Jan 98	Dec 97	Nov 97	Oct 97	Sep 97	Aug 97	Jul 97	Jun 97	May 97	Apr 97	Mar 97
1997	Feb 97	Jan 97	Dec 96	Nov 96	Oct 96	Sep 96	Aug 96	Jul 96	Jun 96	May 96	Apr 96	Mar 96
1996	Feb 96	Jan 96	Dec 95	Nov 95	Oct 95	Sep 95	Aug 95	Jul 95	Jun 95	May 95	Apr 95	Mar 95
1995	Feb 95	Jan 95	Dec 94	Nov 94	Oct 94	Sep 94	Aug 94	Jul 94	Jun 94	May 94	Apr 94	Mar 94

Grey
Candidate history not available

Red
Candidate history needs verifying

Green
Candidate history confirmed

Blue
Gaps covered by personal reference

Other TimeGate Services

TimeGate .NET Family
 TimeGate Consultancy
 TimeGate Mobile Supervisor

TimeGate SBS
 TimeGate Business Analyst
 TimeGate Managed Services

TimeGate Billing Module
 TimeGate WebSource
 TimeGate TimeLink